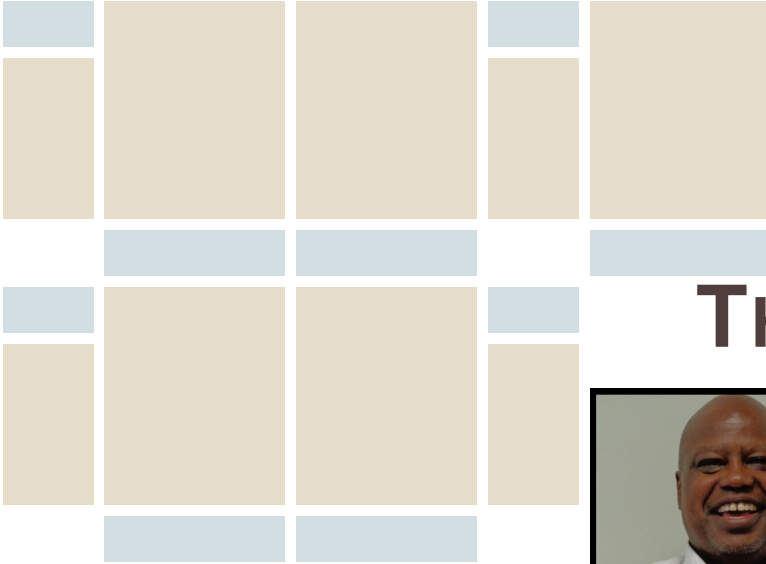




OKLAHOMA
DEPARTMENT OF
TRANSPORTATION
CIVIL RIGHTS



THE TRANSPORTER

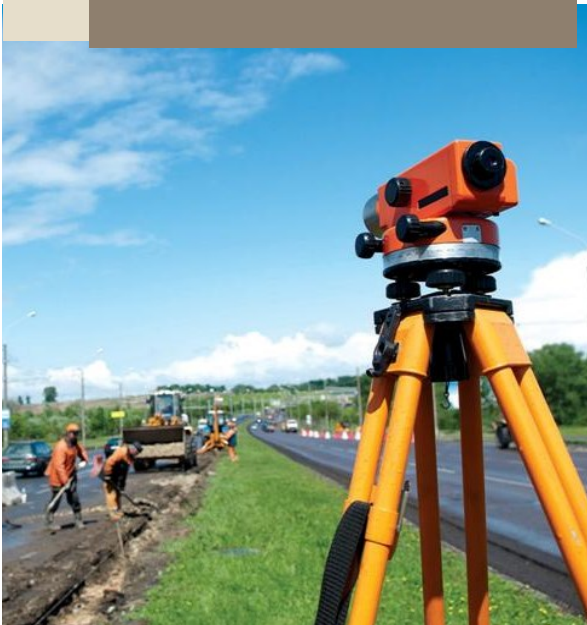


We are pleased to welcome **La Mont Carter** as the DBE Supportive Services Coordinator for the ODOT Civil Rights Division. La Mont comes to the Civil Rights Division, DBE Supportive Services from the ODOT Right of Way & Utilities Division. Mr. Carter was born in Philadelphia, Pennsylvania. He is a graduate of the University of Phoenix with a Master's Degree in Human Resource Management and a 23 year military veteran of the U.S. Air Force. He and his wife have five children and live in Spencer, Oklahoma. La Mont can be contacted at 405-521-6411 or by e-mail at LCarter@ODOT.ORG.

Inside this issue:

- DBE Corner
- New Civil Rights Personnel
- Training Grant Form

Volume 8, Issue 3
August 2014



Current Events

Getting to Know the

"Oklahoma Department of Transportation (ODOT)"

Location: Francis Tuttle Technology Center

Corporate Training Building, Room: D1810B

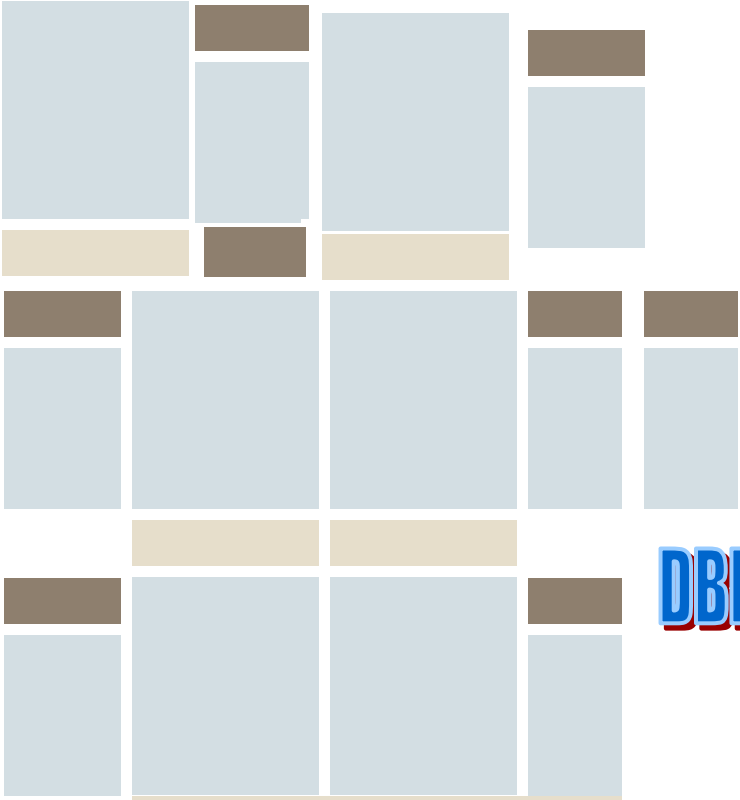
12777 N. Rockwell, Oklahoma City 73142-2789

August 12, 2014, 8:00 a.m - 12:00 p.m.

Registration is free. Register at

www.okladot.state.ok.us/dbeinfo/events.php

or by calling La Mont Carter at 405.521.6411



DBE SUPPORTIVE SERVICES CORNER

TRAINING

The ODOT Civil Rights Division, is responsible for this publication. The newsletter is meant for the DBE Community to inform and communicate upcoming events, training opportunities, industry news, and terms of interest. If you would like to contribute to the next newsletter, contact our office at 405-521-6046 or 1-800-788-4539.

This year funding will no longer be available for DBE Program Association Memberships. However, funding is available for training. Funds are available for up to five (5) DBE firms and limited to \$1000.00 each. Training must be necessary to achieve proficiency to compete, on an equal basis, for ODOT contracts and subcontracts. The training must be requested on the DBE Training Grant Requirement Form (insert) two (2) months in advance of the training date. Once approved the funds are issued on a first come first served basis.

FEDERAL ACQUISITION REGULATION (FAR) AUDITS

A limited number of funding opportunities are available for those DBE's that provide contracted professional services to ODOT and may require an audit to comply with ODOT's policy for professional services contract consideration.

Funding is available up to (5) firms, limited to \$5,000.00 each. To request funds, select a certified public accounting firm that is familiar with FAR audits and request a letter of intent.

After selecting a firm, submit a request to the DBE Supportive Services along with the letter of intent on the audit firm's letterhead. Include the audit objective, audit procedures or work to be performed, and the cost and other relevant information, to the DBE Supportive Services Coordinator.



**OKLAHOMA DEPARTMENT OF TRANSPORTATION
CIVIL RIGHTS DIVISION, EXTERNAL PROGRAMS
DISADVANTAGED BUSINESS ENTERPRISE (DBE) PROGRAM
TRAINING GRANT REQUIREMENTS**

Purpose: To assist in paying tuition costs associated with training that can enhance the abilities of a qualifying DBE Firm to participate in the federal-aid highway program, either in the area of professional services or construction.

Criteria: Qualifying applications will be approved on a first-come, first-serve, funds available basis. **No training will be paid for unless prior approval is obtained from ODOT, Civil Rights Division, DBE Programs.** Submit training request at least two months before date of event. Incomplete requests will not be approved.

Who Qualifies? Owners and Key Employees of currently certified DBE firms.

What Qualifies? Training that can enhance a DBE's ability to obtain work in the federal-aid highway program. Examples would be; estimating, accounting, safety, etc. Training must be offered and held at an accredited Institution.

Travel Reimbursement? None – mileage, meals and lodging will be the DBE firm's responsibility.

Out of State DBE Firms: Out of State DBE Firms are highly encouraged to contact their home State DBE Supportive Services Program for training opportunities.

In addition to the above mentioned grant requirements, Out of State DBEs must be:

- Certified in the State of Oklahoma

How Much? To the extent funds are available, the training limit is \$1,000 per qualifying DBE firm per federal fiscal year (6/30/14 – 5/31/15).

DBE Firm:

Name _____

Phone _____ Contact _____

Street Address _____

City/State/Zip _____

How will this assistance help your company? Company Enhancement _____ Bidding on upcoming project _____

Other/Comments _____

Training Information:

Course Title/Location of Training (Name of Accredited Institution and Address)

Time/Date of Training

Name(s) of Participants

Tuition Cost

Date of Request

Signature of DBE Owner

ODOT, EXTERNAL PROGRAM OFFICE USE ONLY

Date Received _____

Additional Comments _____

_____ Approved, not to exceed (\$\$) _____
Date Applicant Notified of Approval/Denial

Denied, reason _____

Authorized Signature/Date

New Civil Rights Personnel



We are pleased to welcome **Lauren Carter** as the Administrative Programs Officer for the ODOT Civil Rights Division. Lauren comes to us from the Oklahoma State Health Department. She was born in San Antonio, Texas and is a graduate of Dallas Baptist University with a Bachelor of Science Degree in Communications. She and her husband Ethan live in Midwest City, OK.

We are pleased to welcome **Breana Johnson** as the Summer Intern for the ODOT Civil Rights Division. Breana was born and raised in Tulsa, Oklahoma. She is a recent college graduate from Langston University with a Bachelor of Business Administration Degree in Business Management and a minor in Finance. She was a proactive student in her collegiate life, mentoring lower classmen, tutoring children at the Wesley foundation, and was actively involved in several clubs and organizations. Also on her spare time she loves giving back to the community and two summers' prior she was teaching children water safety.



Breana started her career with ODOT in mid-May and is looking forward to be a potential permanent hire someday. Her current responsibilities include but are not limited to coordinating activities for the National Summer Transportation Institute program, data-base entry, filing and consolidating files and assisting the Civil Rights Division staff in projects.



DISADVANTAGED BUSINESS ENTERPRISE SUPPORTIVE SERVICES

“A partner in your success.”

Oklahoma Department of Transportation
Civil Rights Division Mission

To develop and administer civil rights programs in an equitable and innovative manner, while increasing awareness of equal opportunity for all stakeholders.



Civil Rights Division
Oklahoma Department of Transportation

TITLE:	NAME:	TELEPHONE:
Civil Rights Division Manager:	Gregory Pringle	405-521-4139
Acting Division Manager:	Jenny Chong	405-521-2072
STAFF:		
Admin. Programs Officer:	Lauren Carter	405-521-6046
Contract Compliance Officer:	Andy Penney	405-522-3174
Contract Compliance Officer:	Michelle Whittington	405-521-2082
DBE - Reviewer:	Katrina Fire	405-521-3379
DBE - Supportive Services:	La Mont Carter	405-521-6411
ADA/504/508 Coordinator:	Trinia Mullins	405-521-4140
Title VII & Title VI Coordinator:	Jenny Chong	405-521-2072

Unity in Diversity



ODOT Civil Rights Division

OKLAHOMA DEPARTMENT OF
TRANSPORTATION
CIVIL RIGHTS DIVISION
DISADVANTAGED BUSINESS
ENTERPRISE SUPPORTIVE
SERVICES

ROOM 1-C1
200 N.E. 21ST STREET
OKLAHOMA CITY, OK 73105

WWW.OKLADOT.STATE.OK.US

The Oklahoma Department of Transportation (ODOT) ensures that no person or groups of persons shall, on the grounds of race, color, sex, age, national origin, disability/handicap, or income status, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs, services, or activities administered by ODOT, its recipients, sub-recipients, and contractors.

